

Minutes  
The City of Frederick  
Mayor and Board of Aldermen  
Workshop

March 5, 2014  
3:00 p.m.  
City Hall Board Room

- I. Mayor Randy McClement presided. Present were Aldermen Kelly Russell, Michael O'Connor, Philip Dacey, Joshua Bokee and Donna Kuzemchak. Also present were City Attorney Sandra Nickols and Legislative Assistant Lauren O'Malley.
- II. The Mayor led the Pledge of Allegiance.
- III. The February 19, 2014 Workshop Minutes were approved on a motion by Alderman O'Connor which was seconded by Alderman Russell. The final vote for approval was 5-0.

IV. Workshop:

*Item 1:* Zack Kershner, Director of Public Works led the discussion with the Frederick County Board of Education regarding the acquisition of a portion of the City-owned Sanner property for a school site. Ray Barnes Executive Director – Facilities Services for Frederick County Public Schools provided additional information on the necessity of acquiring a portion of the property for a joint elementary and middle school site. A meeting between the Mayor and Board of Aldermen, the Frederick County Board of Education and the Board of County Commissioners is to be arranged.

*Item 2:* Joe Adkins, Deputy Director of Planning, continued the discussion on high performance building tax credits (green buildings) that was first presented at the June 5, 2013 Workshop. Joe Adkins will work with staff as well as Shane Pollin, Director of Development for Duffie Companies to determine the financial component of the program and it will return to a future workshop.

*Item 3:* Joe Adkins, Deputy Director of Planning gave a brief overview of the University of Maryland Program for Action Learning Initiative.

V. Elected Official Comments:

Alderman Kuzemchak noted a request to bring the issue of blight to a workshop and asked that it happen quickly. She also stated that she had been contacted by a downtown resident who is unable to maintain the outside of her home because her

neighbors will not allow contractors onto their property. Alderman Kuzemchak requested that the Board consider enacting legislation on this matter.

Alderman Bokee requested the status of hiring a Sustainability Manager as well as the goals and responsibilities of the new position.

Alderman Russell asked the Board and citizens to save the date, May 16<sup>th</sup>, for bike to work day. She also remarked that there were over 300 participants last year and that the Board of Aldermen has had 100% participation in the past and she hopes participation is the same this year.

Alderman O'Connor challenged the Board of County Commissioners to the same 100% participation this year. He also thanked residents for their patience and understanding during the most recent snowstorm and the employees for their hard work.

Mayor McClement echoed the sentiments of Alderman O'Connor and conveyed his appreciation for the men and women who work through the snowstorms. He also reiterated that these employees are not just assigned to snow removal, that they are taken from permanent assignments to complete necessary tasks. The Mayor also mentioned that he visited The Visitation Academy to interview students on "If I were Mayor". He said that he appreciated the questions and encouraged students to participation and stay engaged.

The meeting was adjourned at 5:10 p.m.

Respectfully Submitted,

Lauren O'Malley  
Legislative Assistant